

Job Title	Graduate Sports Assistant
School / Department	King Henry VIII School
Responsible to:	Director of Sport & Assistant Director of Sport
Responsible for:	<p>Direct reports: None</p> <p>Indirect reports: None</p>

JOB PURPOSE

The successful candidate will play a significant role in the teaching and support of PE and Games in the Senior Schools. They will work closely with the PE department assisting the PE staff with lessons across several different activities. They will be expected to be available whenever School sport takes place, including Saturday mornings during term-time.

MAIN ACTIVITIES AND RESPONSIBILITIES

- Assist with the running of and coaching of an activity.
- Assist with the day to day maintenance of sporting equipment.
- Assist with PE lessons by setting up for lessons or working with small groups of pupils under the supervision of a PE teacher.
- Assist in administrative functions of the smooth running of the department, for example, photocopying, production of team sheets etc and other easily assigned tasks.

The successful candidates will:

- work with the PE department, supporting PE teaching.
- support the Senior School games afternoons.
- accompany teams on Saturdays.
- involve themselves in the co-curricular programme.

There will also be opportunities to be involved in school trips, assist with GCSE and A level PE lessons and gain experience of the School's pastoral care.

PERSON SPECIFICATION

The successful candidate:

- should be a graduate or expect to graduate this summer (2023).
- may also have coaching or officiating qualifications in specific sports.
- have experience of coaching and/or working with young people.
- will have played/coached or is currently playing/coaching in at least one of the following sports: Rugby, cricket, hockey or netball.
- will have a positive and enthusiastic outlook.

- will be entirely trustworthy and appropriately discreet.
- will be capable of displaying independence and initiative while also enjoying working as part of a mutually supportive team.
- along with all teachers at King Henry VIII, exercise his/ her responsibility for the safeguarding of young people.
- will have an ability to form and maintain appropriate relationships and respect personal boundaries with children and young people.

