



King Henry VIII School Pastoral Letter – Changes to the Behaviour Policy

Dr MB Cuthbert (Deputy Head/DSL)

11 October 2022

Dear Parents and Guardians,


In my role of Designated Safeguarding Lead (DSL) for King Henry VIII School, I must take responsibility for the school's Behaviour Policy. It has taken me several years, with our Heads of Year, to improve and update our Behaviour Policy. The latest copy of the Behaviour Policy can be found on the King Henry VIII Website and the link is [here](#).

I would like to draw your attention to three aspects of the Behaviour Policy. The first is Henry's Values.

The posters below are up in every classroom and around school. We expect that our whole community commits to the values of **RESPECT**, **LEARNING** and **WELLBEING** and their links to our Behaviour Policy.

Please take some time to read these values carefully and we ask that you support the school as we apply these values to every aspect of King Henry VIII School's life.

Henry's Values



Respect

- Be proud of Henry's, your school and be a good ambassador
- Respect all the members of our community equally
- Respect the property and equipment of the school and others
- Be proud of your school uniform and wear it correctly
- Keep Henry's clean and tidy

Learning

- Respect the right of others to learn by being punctual, behaving well and concentrating
- Carry out reasonable instructions and complete your work to the best of your ability
- Be organised and communicate in a timely manner
- Make the school a safe learning environment by behaving well, being kind and helping others

Wellbeing

- Follow the school rules and take responsibility for your actions
- Treat our whole community, regardless of ethnicity, religion or gender, with respect by using respectful language and actions
- Conduct yourselves in a courteous and appropriate manner, in school and in public, by showing kindness, empathy and patience towards others in the school community

The second aspect of the Behaviour Policy is around what we call our Level 2 Sanction. I have now removed all punitive sanctions of pupils, formally known as Behaviour Points. Level 2 Is all about concerns within the classroom, including:

- Lateness/Punctuality;
- Poor Organisation (books, equipment, homework diary);
- Repeated lack of homework or insufficient homework;
- Off task/Insufficient work completed in class/Not focussing on work/Not following instructions;
- Disruption of learning.

When these incidents take place in the classroom, staff will have positive conversations with pupils and will log that conversation as a CONCERN POINT. I am hoping that by Christmas of this year, we may be able to use our software in such a way that these Concern Points will be sent home for your information as soon as they have been awarded. For a second incident in the classroom, teachers should be once again giving a Concern Point and may on occasion write a note in the Homework Diary. After the third incident, either the Teacher or the Head of Department will contact you to try and gain a better understanding of why pupils have not adjusted their behaviour, and then work with you to ensure our pupils receive the best educational experience at school.

The third aspect of the Behaviour Policy I would like to mention is the Level 3 Sanction, also known as School Service.

School Service takes place with the Head of Year at a lunch time for half an hour, approximately between 1:20 and 2.00 pm. Students who have been awarded a School Service will either help tidy the dining room, classrooms, or the school site. Students will be informed of the School Service by their Heads of Year or Form Tutors. Failure to attend a School Service without a valid reason will incur a Level 4 sanction – Tuesday Detention.

Guidance for when a school service may be awarded:

- Going past a no entry sign, or not following a silence sign instruction;
- Placing a school bag in an incorrect place that is a Health and Safety risk;
- Not wearing the school identity badge on a lanyard;
- Inconsiderate behaviour in playground or corridors, running when not sensible etc.;
- Eating in corridors or classrooms;
- Dropping litter around the school;
- Chewing gum. Chewing gum must not be brought into, or consumed in school;
- Second uniform infringement where the infringement can be fixed immediately:
 - Rolled up skirts/kilts, too many earrings, the wrong earrings, visible piercings;
 - For wearing sports kit in a lesson without permission or failing to have tracksuit trousers on;
 - Untucked shirts/blouses, loose ties, lack of a blazer;
 - Wearing an outside coat in the school building or carrying a coat during lessons. Coats should be kept in lockers (please buy a school jumper);
- Poor behaviour in the dining room such as leaving a mess on the dining tables, not using a tray and pushing into the queue;
- Taking hot food out of the dining room;
- Being found unsupervised in a classroom at break or lunch when it is not a wet break;
- Unruly behaviour around the school.

All staff can approach a student on issues of uniform or Sixth Form dress. Uniform will be checked as a matter of routine by all Form Tutors and teaching staff. Pupils who are not wearing the uniform correctly will be challenged and asked to rectify the breach there and then. For breaches that cannot be rectified immediately (see guidance below), Heads of Year will email home and request the change by the following Monday. If the uniform breach has not been fixed by the assigned date, then this will be reported to a Deputy Head who will call parents to collect their child and get the uniform infringement fixed by the next school day.

Guidance:

- Tailored/too small kilts/skirts or trousers or wearing the incorrect uniform;
- Nail polish, gelled nails;
- Hair infringements such as dying it un-natural colours.

Please feel free to contact your child's Head of Year for further clarification if you need.

Many thanks for reading my pastoral letter,

Dr Cuthbert

MBC@BKHS.org.uk



Safeguarding & Wellbeing at **KHVIII** School for STUDENTS (2022/2023)

All students can expect the following from **KHVIII** Staff:

- Vigilance
- Understanding and action
- Stability
- Respect
- Information and Engagement
- Explanation
- Support
- Advocacy

If you are **WORRIED** or are worried about a friend, share your concerns with the Designated Safeguarding Leads (DSLs), a trusted staff member, My Concern Boxes or use the 'I Need Help' button on the School's Intranet.

DESIGNATED SAFEGUARDING LEADS & PUPIL WELLBEING SUPPORT



Dr Cuthbert
Deputy Head
DSL

Mrs
Cadwallader
School Nurse
DDSL

Mr Dearden
Headmaster
DDSL

Mrs Kaczur
Assistant
Head
DDSL

Mrs Brindley
SENCo
DDSL

Mrs Tromans
Pupil
Wellbeing
Mentor

Mrs Dowding
Deputy Head
Student
Leadership

Rev Slavic
School
Chaplain

Emergency Help

Call **999** if you are at immediate risk
NHS Mental Health Crisis service: call
0300 200 0011 free 24/7 service
<https://youngminds.org.uk/>
Free text **YM to 85258**
24/7 crisis support
Samaritans call free on **116 123**
<https://www.childline.org.uk/>
Call free on **0800 1111**

Mental Health Support

<https://www.kooth.com/> Free, safe and anonymous support from trained counsellors
RISE (for children and young people) call **08081 966798** (select option 2) Crisis & Home Treatment team
Dimensions Tool offers immediate tailored self-help support and signposting to local services.
IAPT Website Coventry & Warwickshire Improving Access to Psychological Therapies (IAPT) service
Tel: **024 7667 1090**

Online Safety and Other Support

<https://www.thinkuknow.co.uk/>
to REPORT abuse
NSPCC Call for free: **0808 800 5000**

<https://www.childnet.com/>
<https://www.supportline.org.uk/problems/internet-safety/>
<https://nationalonlinesafety.com/>

All employed Staff who are safe to work with children wear a **BLACK** BKHS Lanyard
All Governors who have been DBS checked wear a **BLUE** BKHS Lanyard

GREEN lanyards are worn by visitors that are allowed to be on site without supervision



PINK lanyards are worn by visitors that are NOT allowed to be on site without supervision: report to reception

