

COVENTRY SCHOOL FOUNDATION – Risk Assessment		(Form 2)
Foundation Area/Foundation School:		King Henry VIII Senior School
Date of Assessment: 19/8/20		Name of Assessor: Jon Fitt
Location & Subject of Assessment: Teaching within PE Department		
Review Date:		Other Relevant Information: Undertaken within site wide risk assessment

Area/Activity Assessed:					
Summary of significant risks where action is required			Summary of controls to be implemented		
Contamination and infection from covid-19 virus.			Measures in line with government guidance as applicable to our environment: small teaching groups, strong hygiene practices to prevent spread of virus in line with government guidance, good respiratory hygiene, frequent cleaning of surfaces. Creating a teaching environment which minimises social contact and sharing of equipment.		
Reviewed / Approved by Senior Manager		Senior Manager:	Signature: P.Dearden, Headmaster		Date: 6 th September 2020
Date Reviewed					
Reviewer / Signature					

What are the hazards?	Who will be affected?	Risk (possible harm)	Control Measures		Who by?	When?	Risk after measures
				Action Required (to reduce risk)	Name	Date	
Infection resulting from proximity to other pupils within PE lessons as advised by NGB guidelines	Pupils Staff	HIGH (enclosed space/mixed groups of pupils)		<ul style="list-style-type: none"> ▪ All sports will follow strict National Governing Body Guidelines on what activities can be active within a safe a compliant method ▪ Within lessons, Pupils will be set in a way which allows social distancing to be maintained whilst being active within the lesson ▪ Set areas will be allocated for students ▪ Set areas will be allocated for talking with students ▪ Classes will be kept in separate areas in small groups ▪ A one-way system through the sports hall will allow students to enter through the main doors and exit through the fire doors. ▪ Frequent cleaning of the sports areas including all surfaced that are often touched including door handles, equipment used and exit/entry points ▪ Hand sanitiser available on entry to all pupils told to use it at the end of lessons. 	JDF/RHM	06/09/20	LOW
Infection resulting from sharing equipment within lessons	Pupils Staff	HIGH (enclosed space/mixed groups of pupils)		<ul style="list-style-type: none"> ▪ Equipment bags and buckets will be created for each lesson to minimise the impact by the PE team and teachers involved in the lessons ▪ All equipment will be cleaned immediately after each activity and where possible during use ▪ In the event of encountering someone else's equipment, a cleaning procedure will be completed for the item and the pupil involved ▪ Frequent cleaning of the sports areas including all surfaces that are often touched including door handles, equipment used and exit/entry points ▪ Pupils reminded to wash hands before and after every lesson. ▪ Hand sanitiser available on entry to all pupils told to use it. 	JDF/RHM	06/09/20	LOW
Infection resulting from proximity to other pupils between practices	Pupils Staff	HIGH (enclosed space/mixed groups of pupils)		<ul style="list-style-type: none"> ▪ A one-way system through the sports hall will allow students to enter through the main doors and exit through the fire doors. 	JDF/RHM	06/09/20	LOW

			<ul style="list-style-type: none"> ▪ Frequent cleaning of the sports areas including all surfaces that are often touched including door handles, equipment used and exit/entry points ▪ Pupils reminded to wash hands before and after every lesson. ▪ Hand sanitiser available on entry to all pupils told to use it. 			
Infection resulting from moving through changing areas (Swimming)	Pupils Staff	HIGH (enclosed space/mixed groups of pupils)	<ul style="list-style-type: none"> ▪ Classes will be kept in separate areas in groups of no more than 10 students per changing room ▪ A one-way system through the sports hall will allow students to enter through the main doors and exit through the fire doors. ▪ Classes will enter and leave the room in single file and socially distanced ▪ Pupils will be given a set area and must remain in this area whilst changing and drying ▪ The teacher will bring the pupils out of the changing rooms in them in an anti clockwise order and return them in a clockwise order ▪ Frequent cleaning of the sports areas including all surfaced that are often touched including door handles, equipment used and exit/entry points ▪ Pupils reminded to wash hands before and after every lesson. ▪ Hand sanitiser available on entry to all pupils told to use it. 	JDF/RHM	06/09/20	LOW
Infection resulting from proximity to other pupils, including those outside their group, on school transport to after school practices.	Pupils Staff	HIGH (enclosed space/mixed groups of pupils)	<ul style="list-style-type: none"> ▪ All pupils must wear face masks when travelling on school transport – this is because they will be in a confined space with others not in their group <ul style="list-style-type: none"> ○ Parents informed about the basic requirements for a facemask, how to wear them and how often they need to be cleaned. A clean facemask is required for each journey. Pupils will not be allowed to travel without a mask. ○ Signs in minibuses and coaches reminding pupils about the need to wear mask. ○ Drivers instructed to remind pupils about the need to wear masks. Any pupil not wearing a mask to be reported to the transport manager and parents informed. 	JDF/RHM	06/09/20	LOW

			<ul style="list-style-type: none"> ○ Frequent offenders unable to use school transport. ▪ Where possible pupils to sit with others in their group. Coaches to have rows allocated to groups. No ad hoc use of buses. ▪ Frequent cleaning of vehicles including all surfaced that are often touched including door handles, seat covers, safety bars and plastic near seats. ▪ Seats immediately behind drivers not used and will be taped off. ▪ Pupils reminded to wash hands before leaving home. ▪ Hand sanitiser available on entry to vehicle and all pupils told to use it. 			
Infection due to limited changing facilities.	Pupils	HIGH (enclosed space/mixed groups of pupils)	<ul style="list-style-type: none"> ▪ All changing facilities risk-assessed and the maximum numbers who can safely use the room displayed outside the door. ▪ All students will arrive in Kit on the days of their PE and Games lessons. ▪ If changing facilities are not large enough for groups to change within a sensible length of time, pupils should attend school wearing sports kit. ▪ Otherwise pupils are expected to wear normal school uniform. Dress code for staff also remains in place; however, staff teaching games in the afternoon, may wear appropriate sports kit during the day. 	JDF/RHM	06/09/20	LOW
Infection due to cross contamination through use of the fitness room.	Pupils Staff	HIGH (enclosed space/mixed groups of pupils)	<ul style="list-style-type: none"> ▪ Facility risk assessed and the number of people who can safely use the facility displayed outside the door. ▪ Doors left open when in use ▪ Equipment cleaned by user after each use. ▪ Room frequently cleaned. ▪ Music must not be played to avoid people needing to unduly raise their voices to each other because of the potential for increased risk of transmission - particularly from aerosol and droplet transmission. ▪ Disconnect air conditioning 	JDF/RHM	06/09/20	LOW
Administration of first aid	All staff and pupils	High / Moderate	<ul style="list-style-type: none"> • First aid kit regularly replenished. • First aiders aware of covid symptoms • Make PPE available to all PE staff • Hand sanitiser available for use before and after administering first aid. 	JDF/RHM	06/09/20	LOW

			<ul style="list-style-type: none">• Advising first aiders to try and maintain social distancing where treatment allows this and to minimise time spent in breathing zone and where not possible to social distance to mitigate risk by wearing of face mask or visor.• First Aiders to wear gloves when dealing with open wound and not to touch any part of dressing that will encounter a wound.• If the casualty is capable ask them to do things, i.e. putting on plaster themselves or administering ice pack.• First aider to clean area and surface after treatment if applicable.			
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