

<b>COVENTRY SCHOOL FOUNDATION – Risk Assessment</b>		<b>(Form 2)</b>
<b>Foundation Area/Foundation School:</b>	King Henry VIII Senior School	
<b>Date of Assessment:</b> 19-8-20	<b>Name of Assessor:</b> Stuart Sweetman	
<b>Location &amp; Subject of Assessment:</b> Accommodating full return to school		
<b>Review Date:</b> September 2020	<b>Other Relevant Information:</b> Standard CLEAPSS Risk assessments apply	

<b>Area/Activity Assessed:</b>					
<b>Summary of significant risks where action is required</b>		<b>Summary of controls to be implemented</b>			
Contamination and infection from covid-19 virus.		Social distancing measures in line with government guidance as applicable to our environment: Split into teaching groups no greater than 16 pupils each. Strong hygiene practices to prevent spread of virus in line with government guidance; handwashing, good respiratory hygiene, frequent cleaning of surfaces. Creating a teaching environment which allows for appropriate procedures to be followed.			
<b>Reviewed / Approved by Senior Manager</b>		Senior Manager:	Signature: P.Dearden (Headmaster)		Date: August 2020
Date Reviewed					
Reviewer / Signature					

What are the hazards?	Who will be affected?	Risk (possible harm)	Control Measures		Who by? Name	When? Date	Can this be achieved? Risk after measures?
			In Place	Action Required (to reduce risk)			
Practical hazards	Pupils and Teachers	Low	Yes	Staff social distance will be maintained unless immediate action is required to maintain pupil safety. Suitable PPE is available	SS ADR BT RJP	Ongoing	Low
Entry to building	Pupils and Teachers	Low	Yes	Staff to enter through white door and use side corridor to access classrooms to preserve 2m social distance. Students to use main doors. Students queuing areas clearly marked and distanced from queue for music.	SS ADR BT RJP	Ongoing	Low
Exit from building	Pupils and teachers	Low	Yes	Teachers continue to use white door to exit building. Students to use main doors EXCEPT where a new class is already queuing. In this instance students are to use the rear door onto the field and walk around the side of the building.	SS ADR BT RJP	Ongoing	Low
Transmission of virus through sharing of equipment	Pupils	Low	Yes	All equipment will be wiped in advance of use and in between classes. Tools used by specific year groups to be bubbled and stored in labelled boxes purely for their use.	SS ADR BT RJP	Ongoing	Low
Transmission through shared aprons	Pupils	Low	Yes	Extra aprons available ensuring no group uses another groups aprons. All KS4 and 5 pupils receive their own apron and safety glasses. Individuals equipment stored in pupils own equipment boxes.	SS ADR RJP BT	Ongoing	Low

Transmission of virus through queuing for tools etc	Pupils	Low	Yes	Pupils will remain seated until they need a fixed machine tool. They will raise their hand and teacher will direct them to move. Pupils will be reminded of appropriate distancing when moving around the room.	SS ADR BT RJP	Ongoing	Low
Transmission of virus for KS4/5 modelling work.	Pupils	Low	Yes	KS4/5 Pupils will have modelling lessons on a rotation ensuring smaller groups access the materials. One way system in operation down modelling corridor and exiting through CAM room to return to DT1. Only DT1 used for modelling work.	SS ADR RJP BT	Ongoing	Low
Transmission of virus between staff	Staff	Low	Yes	Staff to use masks when moving around school. Masks can be removed during lessons while staff maintain 2m distancing in marked zones.	SS ADR RJP BT	Ongoing	Low
Injury to pupil while using machines	Pupils	Low	Yes	Students using machines will be supervised by teacher and technician in clearly marked zones. Technician equipped with mask and face shield in case urgent intervention is required to ensure safe use. All pupils shown safe use of machines as normal.	SS ADR RJP BT	Ongoing	Low
Transmission during extracurricular clubs	Pupils	Low	Yes	All clubs suspended until ½ term. Review to take place after break.	SS ADR RJP BT	Ongoing	Low
Transmission between staff at break and lunch	Staff	Low	Yes	Separate designated kettles available for staff drinks. Office and workspaces allocated to all staff within building for breaks and lunch.	SS RJP ADR BT	Ongoing	Low

Risk of fire due to hand sanitiser	Staff and Pupils	High		Students not to use hand sanitiser prior to DT lessons. All students to wash hands using sinks in workshops before and after lessons.	SS ADR RJP BT	Ongoing	Low
Impact on teaching due to potential lockdown.	Pupils	Low	Yes	Schemes of Learning adjusted to accommodate breaks in workshop access. Rotation model accelerated to 3 week changes to minimise impact on any one module.	SS ADR RJP ACH BT	Ongoing	Low
Impact on staff	Teachers	Low		Schemes of work being redefined to facilitate bubbles means that an awareness of potential impacts on staff wellbeing needs to be maintained in terms of staff workload.	SS	Ongoing	Low